



Little Flower School

(Affiliated to ICSE – New Delhi (UP-184)

Salempur, Dt Deoria, UP-274509



PROSPECTUS



"I will spend my heaven doing good on earth"

" Greatness does not consist in doing great things but small things with great love "

St. Theresa of Lisieux

**Saint Theresa of Lisieux
(2 January 1873 - 30 September 1897)**

Or

**Saint Theresa of the Child Jesus
She is also known as
" The Little Flower of child Jesus. "**

Little Flower School Salempur

(Affiliated to the Council for the Indian School Certificate Examination, New Delhi)

Little Flower School is an English Medium Senior Secondary, established in the Catholic Diocese of Gorakhpur and Administered by CST Fathers, who belong to the "Little Flower Mission Education Society, Gorakhpur," a registered charitable society. It is affiliated to the council for the Indian School Certificate Examinations, New Delhi, with 'No Objection Certificate' from the Government of Uttar Pradesh.

The school aims at the integral development of the personality of every child, to make him/her committed to the service of God and of the nation and to instill in him/her a spirit of compassion unselfish service, dedication to duty, love for the fellowmen and thirst for excellence and wisdom. It will be our earnest effort to give equal importance to the moral development of the students. For the attainment of this goal, the school expects parents and teachers to share this vision and to co-operate in making it a reality.

Being governed by the Catholic Church, a minority community, the school has the primary objective of educating the children of the community. However, we shall not spare any effort in rendering our service to all people, irrespective of caste and creed, so as to conserve their religion, language and culture.

'Motto of the School'

The school imparts not only academic education but also makes every child committed to the service of God and of the nation, hence the motto of the school is; 'For God and Man. Students are taught to abide by the moral principles, imbued with a sense of the divine and unselfish in their service to the motherland and the fellowmen

CURRICULUM

The course of study followed in the school is in accordance with the syllabus set by the council for the Indian School Certificate Examinations, in order to prepare the students for the ICSE/ISC examinations.

The streams offered in ISC (XI) are:

- English, Mathematics, Physics, Chemistry and Computer Science/ Hindi.
- English, Biology, Physics, Chemistry and Computer Science/ Hindi
- English, Accounts, Commerce, Economics and Computer Science/Hindi/Maths.
- English, Psychology, Sociology, Hindi, History and Civics.

The group will be decided on the basis of the marks obtained in the preliminary examinations in class X and the ICSE Examinations.

Application of students from outside will be considered only in case of vacancy, that is, after considering the students of this institution. Students, who have passed ICSE examination, may apply for registration. Provided they have obtained a minimum of 85% of marks in the opted subjects and they are found suitable by the selection committee. Students of the other boards will be selected, if:

- They secure the stipulated marks in all subjects opted for;
- They pass in the written test in the subjects opted for / fulfill the criteria set by the selection committee.
- They are found suitable by the Selection Committee.
- They are granted Eligibility Certificate by the Indian School Certificate Examinations, New Delhi.

Requirements for Registration and Admission:

Students who have obtained the Class X level qualifications from outside agencies / Boards would be required to obtain a Clearance Certificate from the Office of the Council before they seek provisional Admission in an affiliated and registered school.

Such students must have a pass in (i) English (ii) a second language (as distinct from English) and (iii) three other written subjects accepted by the council.

Duly filled forms shall be submitted in the school office within the stipulated time along with the necessary documents.

The requirements are:

- a. The ICSE Statement of Marks..
- b. Progress Report of Class IX.
- c. Progress Report of Class X.
- d. Character Certificate from the school last attended.

Interview of the students will be taken on the day fixed for it. Students shall be accompanied by parents at the time of interview.

Registration does not guarantee admission. It will be subjected to merit and availability of seats.

Registration:

Admission to Class XI of the ISC course is not automatic for the candidates who have appeared or passed ICSE examination from this institution.

Students are selected to Class XI on the Basis of:

- a. Their consistent academic performance in the previous classes especially classes IX and X.
- b. A minimum of 50% of marks in terminal and preliminary examinations (class X) for the subjects opted.
- c. Good conduct and behavior and other social personal qualities.
- d. At least "C" grade is awarded in SUPW and community Service.
- e. A minimum of 80% of attendance in classes IX and X.
- f. At least 70% marks in the subjects opted for the ISC course.

The prospectus with Registration form shall be available from the School Office during the prescribed hours.



ADMISSION

1. The list of the students selected for admission shall be published on the school Notice Board on the date given.
2. Admission of the selected students shall be taken on the assigned days. Those who fail to respond shall forfeit their chance.
3. The first installment of the fees shall be paid in the school office at the time of admission.
4. Certificate and Reports: The following documents are essential at the time of admission:
 - a. Transfer Certificate in original.
 - b. Migration certificate (if the candidate is from any other board of Education of CBSE/ State Board)
 - c. Three recent stamp size photograph of the student.
 - d. Aaar ID e. PEN (Permanent Education Number)
5. The parents of the candidate must be present at the time of admission. No representation will be accepted.



EXAMINATIONS & PROMOTIONS:

1. The annual promotions are decided through a system of continuous assessment throughout the year. A pass-grade in SUPW, physical education and art & craft will be an essential requirement for promotion.
2. Continuance in the school is subjected to satisfactory progress in studies. Any child who fails for the second consecutive year in the same class will not be permitted in the same class.
3. There will be no re-examination out of schedule. Written test will not be repeated, if students are absent on the day the test is held.
4. No leave other than medical leave will be granted during the examination. Medical leave is to be applied for when the leave is taken & supported by medical certificate. A fitness certificate also must be produced when the student attends the class next time.
5. Students detected in giving or obtaining or attempting to give or obtain unfair assistance at the examinations will be disqualified.



General Recommendations:

1. Parents are expected to co-operate with school authorities in enforcing regularity and discipline. They should see to it that their children prepare their lessons and take active interest in the activities of the school.
2. Students must be regular and punctual in attendance. For leave of absence previous sanction is to be obtained from the principal in writing. Requests for leave on medical ground must be supported by a certificate of a registered medical practitioner. In this case leave application is to be forwarded at least on the second day of leave.
3. The one who signs the form of the students will be responsible for students and supposed to contact the school for parents - teachers meetings or any other purpose. If the students do not reside with the parents, the parents will have to introduce the guardian to the principal. Otherwise the school will not accept any other person to represent the guardian.
4. The school authorities are not responsible for the safety of the students after the school hours. Necessary arrangements must therefore be made to take the students home immediately after the class.
5. Parents are requested to see that the children bring their diary to the school daily and check the school diary regularly and sign the reports written by the teachers and the home assignments given.
6. No parent, friends or servants are allowed to walk about the premises or visit class rooms. Parents who accompany their children may leave them at the school gate.
7. Tiffin should be sent with the children in the morning. Parents are requested not to come or send relatives or servants with eatables during the class hours.
8. Parents, guardian or any other persons are not allowed to see the pupils or teachers during the school hours. Parents are requested not to send for their children during the class hours except, in case of unforeseen circumstances and in such cases a written application must be submitted.
9. Parents are requested to avoid criticizing the teachers in the presence of the students and in case of legitimate complaint the principal must be contacted.
10. Students must be trained in self-help by encouraging them to work and study. They should be taught to keep their room neat and tidy, make their own beds, polish their own shoes carry their own bags etc. The formation of such habits in early life inculcates in them the dignity of work, a fundamental necessity for a successful career.
11. The school emphasizes the co-curricular activities of the students. They are given opportunities to get involved into social work, public speaking, music and dance, craft, gardening etc. Various extra-curricular activities and physical educations are compulsory for all students.
12. Articles found in the school premises are to be handed over to the school office. Children are not to wear rings, lockets or any jewels in school. The school will not be responsible for any loss.
13. Children who are engaged or married will not be allowed to continue their studies in this institution.
14. Children who are absent in month of April and May will forfeit their chance of continuance in the school. Parents are urged to send their children in April and May on the re-opening and closing days of each term and after festivals and holidays. Attendance is compulsory on Independence Day, Republic Day, Teachers Day, Children's day, Christmas Day and Deepavali celebration.
15. PRIVATE TUTION is not encouraged; instead, parents are requested to give personal attention and ask their children to clarify problems with their teachers in the school itself.
16. Inform the principal and teacher concerned of any family problems, special medication, or any other pertinent facts that are necessary for a proper understanding of the students.



SCHOOL RULES OF DISCIPLINE:

(For the attention of the students)

1. At the first warning bell all must fall in line immediately, for the assembly and prayer. Students are expected to follow the direction of the captains appointed by the school.
2. Strict regularity and punctuality implicit obedience. Courtesy in words and deeds cleanliness in dress and person and proper care of books and school property are expected from every student.
3. Uniform must be neat and clean. Students who fail to be in uniform and who come in shabby untidy dress will be denied entry into school and are liable to send home. Long nails or use of nail polish are not permitted in the school. Hair style should be simple. No eye brower should be used for the eyes.
4. No books other than what is prescribed, periodicals, pictures, transistors, video devices, mobile phones etc. may be brought into the school without permission of the principal. Pupils may not exchange library books without the permission of the librarian. Nothing should be written on the library books. If library books are damaged or lost a double amount of the price of the book will be charged.
5. All are expected to speak in English in the school. Hindi may be spoken only during the Hindi periods.
6. Avoid using indecent language. Be simple in your words and deeds. Make use of words like 'please' and 'thanks' more often. If you have to criticize, it should not be destructive but be constructive.
7. Gifts to the members of the staff or any other demonstration in their honor require the previous sanction of the principal. All students should endeavour to excel in the practice of good manners and obedience to the teachers.
8. Once the students report to the school they must not leave the school premises without the permission of the principal. All students will have to take part in the extra- curricular activities, co-curricular activities, drill etc.
9. Students are responsible to the school authorities not only for their conduct in school but also for their general behavior outside. Any report of objectionable conduct on the part of any pupil will make him/her liable for disciplinary action. Hence misbehavior in public streets and conveyance is liable to the same action.
10. Right behavior is the expression of a mature personality. In all your dealings with others be polite and obliging. Always try to be a good companion to help others and hurt nobody. Before and after the class stand up for prayer.
11. Students are not permitted to visit the teachers in their residence for consultations and they are not allowed to enter the staff room, unless required to do so by any teacher.
12. A collective petition or complaint will not be entertained but individual grievances will be extended with sympathetic considerations.



SCHOOL UNIFORM:

Summer Uniform:

Boys: Carbon blue full Pants, Sky blue shirt (full sleeved). School tie & belt, black leather shoes and carbon blue socks.

Girls : Suit with Carbon blue, waist coat, black leather shoes and white ribbon, and carbon blue socks.

Winter Uniform:

Boys: Carbon blue half sleeved sweater with strips on neck, sleeves & border and carbon blue woolen blazer. School tie & belt, black leather shoes and carbon blue socks.

Girls : Carbon blue half sleeved sweater with strips on neck, sleeves & border and carbon blue woolen blazer. Black leather shoes and white ribbon.

House Color and P.T Dress (On Wednesday and Saturday)

Boys: White full pants, House color Shirts, School belt, white canvas tennis shoes with white socks.

Girls: White suit, House color shirts, school belt, white canvas tennis shoes with white stocking and white ribbon.



SPECIAL FEATURES:

The school is run on the lines of HOUSE system from classes III to XII. House captains are elected at the commencement of the school year on the basis of application and an all round proficiency. Each house has two teachers as house moderators / directors. Pupils are expected to obey the house moderators / directors appointed by the school authorities.

House Mottos

**Red House, "Unity is strength" Green House,
"Let my country awake" Blue House, "Aim high"
Yellow House, "Noble effort is merit"**



FEES AND REGULATIONS:

1. Tuition, computer and conveyance fees are charged for the whole calendar year. It shall be remitted in 6 installments in the school counter within the prescribed period as per the direction given in the Fee Card.
2. Defaulters shall remit the fees with a fine of Rs. 50/- during the same period of the next month.
3. Any failure in the payment of the fees beyond the dates of payment with fine will render the student liable to be stricken off the rolls. Re-entry of the names in such cases shall be treated as re-admission with admission fees and all arrears.
4. No reduction in tuition, computer or conveyance fee is made for the absence or broken days.

SCHOOL BUS:

School buses ply for the transportation of the students. It is an extra-facility provided for the students from the part of the school. However, preferences will be given to:

1. Students of lower classes and those come from outside of the town area of Salempur.
2. Bus will run on the prescribed route only. Parents are requested to see the route map before taking the admission.
3. Conveyance facility shall not be granted for one way or less than a session.
4. Annual conveyance charge shall be remitted in 6 installments in the school counter within the prescribed period as per the direction given in the fee card.
5. Defaulters shall remit the fees with a fine of Rs. 50/- during the same period of the next month.
6. Parents are requested not to travel in the school vehicles while coming to the school.

SCHOOL HOURS: MONDAY TO SATURDAY Summer - 7.20 a.m. To 1.40 p.m. Winter - 8.20 a.m. To 2.40 p.m

OFFICE HOURS:

7.00 a.m. to 1.00 p.m. (In winter - 8.00 a.m. To 2.30 p.m.).

No school business will be transacted after school hours and on holidays. Principal will be available for the interviews between 7.45 a.m. and 8.45 a.m. in summer,
Between 8.45 a.m. and 9.45 a.m. in winter and also by prior appointments.







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